



POST OF RESPONSIBILITY VACANCY

1 x Post of 'Assistant Principal 1' (Permanent)

1 x Post of 'Assistant Principal 1' (Temporary)

Any Consequential Assistant Principal 1 post that may arise as a result of the competition.

CARNDONAGH COMMUNITY SCHOOL currently has a vacancy for **Assistant Principal I** posts (as above). The Board of Management of Carndonagh Community School invites applications from eligible candidates for the above post(s).

The posts will be filled in accordance with Circular Letter 0003/2018. Applicants should familiarise themselves with this Circular (<https://www.education.ie/en/Circulars-and-Forms/>)

The appointee will become part of the Leadership and Management Team in the School.

Eligibility criteria:

Assistant Principal I:

- *be fully registered with the Teaching Council under route 2 or under route 3 as per the accompanying clarification issued by DES in June 2018.*
- *have a minimum of 3 years teaching service recognised by DES for incremental credit purposes. [Where it is not obvious that the applicant has a minimum of 3 years teaching service, then that teacher should provide a statement of service from the DES as evidence of incremental service]*

The post will be interviewed and marked in accordance with the criteria and marking scheme in circular letter 0003/2018.

Leading Learning and Teaching (25 marks)	Managing an Organisation (25 marks)
Leading School Development (25 marks)	Developing Leadership Capacity (25 marks)

Note:

- Appointment to the post of responsibility will be conditional on the teacher being available to carry out the roles and responsibilities assigned to the post.
- Selection Board and interviews shall be as outlined in DES Circular Letter 0003/2018.
- The Appeals procedure outlined in Circular Letter 0003/2018 applies.
- Candidates are referred to the following which are posted on the staff notice board:
 - the full list of identified Leadership and Management needs and priorities of the school.
 - The list of post holders, level of their post and summary of their roles and responsibilities.

The application form may be obtained upon request, by email to jobapps@carndonaghcs.ie

Closing date for receipt of completed applications is: 3.00p.m. on Monday 15th March 2021

Interviews are provisionally scheduled for: the week of 22nd March 2021

Candidates are advised that late applications cannot be accepted.

SIGNED: *John McGuinness*
Secretary, Board of Management

DATE: 11th Feb 2021
Date Posted on Staff Noticeboard