

# **Carndonagh Community School BOM Policy on CCS Pupils driving cars to school**

**Pupils are not permitted to drive cars onto the school grounds unless they have received authorisation by the school management.**

**The school maintains a register of all staff vehicles using the school grounds.**

**Pupils seeking permission to drive onto the school grounds and use the parking spaces must apply to the Principal in writing, providing details of the vehicle and present a valid full driving licence, evidence of Insurance to drive the vehicle and Road Tax. Pupils with a Provisional Licences may not bring a vehicle onto the school grounds.**

**If a pupil has been granted permission to drive and park on the school grounds it is conditional upon the vehicle not being used at lunch-time. The vehicle must remain parked over lunch-time. All due care and attention must be observed when entering / leaving the school. The Principal may request the keys of a pupil's car to be left in the office during the school day. In the interests of Health & Safety the Principal/Deputy Principal shall have the right to withdraw permission to drive onto school grounds without prior notice.**

**All directions or instructions by Care-taking or supervising teaching staff must be respected and they will be acting as agents of the Board of Management.**